

# Stoney Creek Minor Hockey Association Team Fundraising Request Form

Date: \_\_\_\_\_

Team Name: \_\_\_\_\_

Head Coach Name: \_\_\_\_\_

Date request: \_\_\_\_\_

The type and location of the activities:

\_\_\_\_\_

Please consider this request and send acknowledgement to: \_\_\_\_\_ / 905- -  
Manager name and phone number

If this fund raiser is approved, you are responsible to produce a financial statement within 10 days of the completion of the event. This is to be returned to the Fundraising Director only.

Requested by: \_\_\_\_\_ / \_\_\_\_\_  
Signature: Manager Coach

All requests for fund raising events made to "Fundraising Director" : Dianne Tennant  
156 Winona Road South,  
Stoney Creek, L8E 5K4  
Phone: 905-643-4457, Fax: 905-643-9251  
Email: jtennant4@cogeco.ca

This section to be completed by the Fundraising Director and filed in team folder. A completed copy will be forward to the Team Manager / Coach.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Fundraising Director: \_\_\_\_\_

## Fundraising

Fundraising is a great way of keeping the team budget down, however you must keep in mind when planning such an event that all S.C.M.H.A. and O.M.H.A. rules are to be followed. All requests must be approved by the Fundraising Director, Before you hold the event. Your event will either be approved or disapproved. Please be aware that if a fundraiser is in conflict with a similar event being planned by S.C.M.H.A. , your request could be denied. A statement of income and expenses must be submitted to the Board of Directors within 10 days of completion of the fundraiser. Make sure that you keep a copy of who participated, since any players assigned to another team following the fundraiser are entitled to their share of the proceeds. Should this situation occur, a check for monies owing will be forwarded to the player/parent.